

SPECIAL SERVICES OF MARION COUNTY
GOVERNING BOARD MEETING
March 7, 2025
RISE LEARNING CENTER - LGI Room, Door #2
8:30 A.M.

This is a meeting of the Governing Board in public for the purpose of conducting the business of Southside Special Services of Marion County (SSSMC) and is not to be considered a public community meeting. There will be time for public participation as indicated on the agenda.

- 1.0 Opening Items
- 1.1 Call to Order Dr. Laura Hammack
- 1.2 Board Members
Dr. Laura Hammack, President
Dr. Patrick Spray, Vice President
Dr. Scott Collins, Secretary
- 2.0 Public/Patron Comments - Time limited with sign-up sheet Mrs. Nikki Cahill
- 3.0 Recognitions - Heather Robinette Ms. Kristyn Dingley
- 4.0 Consent Agenda Mrs. Nikki Cahill
- 4.1 Minutes of January 24, 2025 Regular Meeting
- 4.2 Personnel Report
- New Hires
 - Resignations/Retirements
 - Transfers/Changes
 - FMLA/Leaves
 - Employment Contracts
- 4.3 Professional Leave Requests
- 4.4 Claims and Payroll Docket
- 5.0 Items Requiring Action Mrs. Nikki Cahill
- 5.1 Items for Disposal – 25 ELMOS
- 5.2 Updated Administrative Guidelines (second reading and approval) – see below
- 6.0 **Policy Set 2**
- 7.0 · B100- Board Authority and Philosophy
- 8.0 · B125- School Board Leadership and Support
- 9.0 · B150- Organization
- 10.0 · B225- Meetings
- 11.0 · C200- Anti-Bullying
- 12.0 · D325 Personal Background Checks and Mandatory Reporting
- 13.0 · D350- Fitness for Duty Leaves and Examinations
- 14.0 · D375 Employee Discipline
- 15.0 · D400 FMLA
- 16.0 · D400-R FMLA AG
- 17.0 · D425- Employee Benefits
- 18.0 · D450 Resignation
- 19.0 · D475 Justifiable Decrease
- 20.0 · D475-R Justifiable Decrease (AG)
- 21.0 · E100 Adoption of Curricular Materials
- 22.0 · E100-R Adoption of Curricular Materials (AG)
- 23.0 · F100 Internal Controls and Reporting Losses, Shortages, Variances, or Thefts
- 24.0 · F100-R Sample Internal Control Handbook
- 25.0 · F125- Purchasing Procedures and Capital Assets
- 26.0 · G100- Facility Safety
- 27.0 · G100-R Metal detector Wands w Suspicion *Only*
- 28.0 · G125- Criminal Organization Activity
- 29.0 · G150 Registered Sex or Violent Offenders revised citation
- 30.0 · G150-R Registered Sex or Violent Offenders (AG)
- 31.0 · G200 Environmental Health & Safety Issues
- 32.0 · G225 Vehicle Idling
- 33.0 · H100 School Visitors and Parent -Family Engagement
- 34.0 · H175 Questioning of Students

Policy Set 3

- B175 Functions
- B200 Membership
- C225 Parental Access to Instructional Material and Surveys
- C225-R Grievance Procedure
- C525 Medical Needs at School
- F150 Use of Credit Cards
F150-R Use of Credit Cards Rule
- F175 Collection and Forgiveness of Debts (Bad Debt)
- F200 Investment Income
- F225 Crowdfunding
F225-E Online Fundraising and Crowdfunding Policy Request Form
F225 -R Online Fundraising and Crowdfunding (AG)
- F250 Travel Expenses
F250-R Travel Expenses (AG)
- G250 Pest Control
- G275 Animals on Corporation Property
G275-E Service Animal Registration Form
- G350 Audio Video and Digital Recording of Meetings
- G360 Data Breach and Protection Policy
- G425 Pledge of Allegiance and Moments of Silence
- H125 Relations with Special Interest Groups
H125-R Relations with Special Interest Groups
- H150 Public Comments and Concerns
- H200 Public Records
H200-R Request for Personnel File Access
- H225 School Support Organizations
- H250 School Library Material Removal Request Procedure
H250-E School Library Material Removal Request Form

6.0 Items For Information/Discussion

- 6.1 Financial Report
- 6.2 RLC District Counts

Mrs. Nikki Cahill
Mr. Andrew Carlton

7.0 Other Business

- 7.1 Rec Hall Update

Mrs. Nikki Cahill

Next Meeting: April 11, 2025 @ Rise Learning Center at 8:30 a.m.

The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact Teresa Ruark in the SSSMC's administration office at 317-789-1622.



Perry Township Schools * Beech Grove City Schools * MSD of Decatur Township

**SOUTHSIDE SPECIAL SERVICES OF MARION COUNTY
REGULAR GOVERNING BOARD MEETING
January 24, 2025
MINUTES**

**RISE LEARNING CENTER
ELLIS COMMUNITY ROOM**

1. OPENING ITEMS

- 1.10 Dr. Hammack called the meeting to order at 8:31 am.
- 1.20 Governing Board Members Present:
 - Dr. Hammack, President
 - Dr. Spray, Vice President
 - Dr. Scott Collins, Secretary

Administrators Present:
Nikki Cahill, Executive Director
Kristen Dingley, Assistant Executive Director
Pam Johnson

2. PUBLIC/PATRON COMMENTS: None

3. RECOGNITION AND/OR SUCCESSES: John Walker

4. CONSENT AGENDA

- 4.10 Minutes of the August 16th 2024 Regular Board Meeting
- 4.20 Personnel Report
 - New Hires
 - Resignations/Retirements
 - Transfers/Changes
 - FMLA/Leaves
 - Employment Contracts
- 4.30 Professional Leave Request
- 4.40 Claims and Payroll Docket total



Perry Township Schools * Beech Grove City Schools * MSD of Decatur Township
Dr. Spray Motioned to approve all items from 4.10 through 4.40
Dr. Collins seconded the motion
All Items from 4.10 through 4.40
Approved 3-0

5. ITEMS REQUIRING ACTION:

5.10 2025/2026 School Calendar
Dr. Collins Motioned to approve Item 5.10
Dr. Spray seconded
Motion Approved 3-0

5.20 Updated Administrative Guidelines
Dr. Spray Motioned to approve Item 5.20
Dr. Collins seconded
Motion Approved 3-0

Dr. Hammack motioned to approve 1st set of Guidelines
Dr. Spray seconded the motion
Motion Approved 3-0

6. ITEMS FOR INFORMATION/DISCUSSION

6.10 Financial Report
6.20 RLC District Counts

7.0 OTHER BUSINESS

7.1 Rec Hall Update

Adjournment

- ***There being no further business, Dr. Spray made a motion to adjourn the meeting. Dr. Collins seconded and the meeting was adjourned at 8:40 a.m.***



S O U T H S I D E
SPECIAL SERVICES
OF MARION COUNTY

Perry Township Schools * Beech Grove City Schools * MSD of Decatur Township

Next Regular meeting is scheduled for March 7th, 2025 @ 8:30 am

The Board's signatures below certify approval of or rejection of the Board meeting minutes.

Laura Hammack - AR

Dr. Patrick Spray - Dr

Scott Cole

(AYE)

(NAY)

